

AAUW Walla Walla Board Succession Plan – 2020 FY

**Position:** Branch President

**Responsibilities**

- Know and adhere to [the branch bylaws](#), policies, and procedures
- Convene board of directors and committee chair for monthly meetings (including agenda development). Overall meeting objectives are to plan and implement activities that advance AAUW priorities and issues while engaging members, supporters, and community friends
- Facilitate collegial board and branch decision-making regarding goals, expectations, and use of resources
- Encourage collaboration and teamwork; incorporate membership development, public policy advocacy, and fundraising into branch programs
- Commit to diversity in all that you do; seek opportunities for inclusion of individuals and groups
- Participate in community collaborations that advance AAUW's mission
- Seek and maintain collaborative relationships with local colleges/universities and students
- Represent your branch within your community and state
- Review and monitor fiscal health and sign off on expenditures as appropriate
- Encourage participation in AAUW's [leadership training and resources](#)

**Responsibilities to WA State**

- Maintain regular contact with the state president and keep them informed of branch activities
- Know and adhere to state bylaws, policies, and procedures
- Attend State meetings (August and April) or send a representative

**Responsibilities to AAUW National**

- Encourage members to support national initiatives and programs
- Focus on activities that are in alignment or support the AAUW National Strategic Plan
- Adhere to all AAUW policies and procedures through compliance with the [AAUW Bylaws](#), [affiliate agreement](#), and fundraising guidelines ([AAUW Policy 501](#))
- Support AAUW's leadership development efforts by nominating branch members for national and state leadership positions

**Long Term**

- Review draft strategic plan (see: [strategic plan](#)) with measurable goals and objectives that might include membership recruitment and retention, program activity, public policy, diversity, leadership development, and [AAUW Fund](#) initiatives

**Leadership Skills Helpful to the Position**

Willingness to learn and practice skills in strategic planning and goal setting, meeting facilitating, team building, public speaking, and communications. Ability to recognize and employ talents of others; to inspire collaborative work toward common goals; to mentor and encourage; and to be empathetic, reassuring, and decisive.

**Time Commitment**

5 - 10 Hours per week

Name	Readiness Timeframe	Notes
Diane Anderson 206-817-2463; Donna Rapp, Carol Perfetti Judi Krein, Kay Schisler, Marge Gary,	Declined	Other no's of long term members: Beth K, Alison K, Sue H, Lisa J, Janey M, Deb F,

Martha Works, Nadine Messer, Nancy Wood, Penn Linerman,		
Peggy Wilcutts, Jill Zagelow	Ask in the Future	

**Other Recruiting**

Treasurer - every other year (two year term)

Secretary - every other year (two year term)

Position Descriptions are on file in Google Drive “Long Term Records”

**2020 - 2021 Officers**

<b>Office</b>	
<b><i>Elected</i></b>	if more than one member fills the elected board position - only one vote * per position, quorum = 4 members present or proxy given beforehand
* President	Kathy Jones
*President Elect	(Renee Hadley?)
*Past President	Tracii Hickman
Treasurer (elect odd years)	Lisa Johnson term expires 2021 (Kate Venneri 2021)
*Secretary (elect even years)	Kathy Saunders term expires 2022
*Vice-President Membership	Helen Brownell
*Vice-President Programs	Karen Fuller
<b><i>Appointed</i></b>	
Communications co-chairs	Sue Hardin Newsletter/Judy Peasley Social Media/Karen Yager Directory
AAUW Funds	Donna Rapp
Tech Trek	Judy Peasley
Great Explorations Co-Chairs	Ruth Ladderud - president Carol Morgan - treasurer
Community Mini Grants	Linda Brown
Scholarships/HS Scholars	Michelle Higgins
NCCWSL	Jenny Romine
Public Policy	Deb Mallard, Delia Gutierrez, Martha Anderson & Rebecca Hom Get out the Vote, Karen Szall maybe will attend meeting in fall
Members at Large	Michelle Summers, Mary Cleveland, (Renee Hadley?)

**Committees**

Book Sale co-chairs	Kay Raddatz & Melanie Plantaric
Kitchen Tour	Donna Murray
Big Ideas	leave vacant for now 2020-21
Community Outreach	Chessa Hickox, Amanda Perez-Trejo
Member Engagement	Olivia Courser, Zoe Lindsey, Penny Linterman